



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

H. A. College of Commerce

- Name of the Head of the institution

Dr. Sanjay Vakil

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

079 2660445459

- Mobile No:

9824019103

- Registered e-mail

hacollegeofcommerce@gmailcom

- Alternate e-mail

hacollegeofcommerce@gmail.com

- Address

H.A. College of Commerce, Opp.
Law Garden, Ellis Bridge

- City/Town

Ahmedabad

- State/UT

Gujarat

- Pin Code

380006

2.Institutional status

- Type of Institution

Co-education

- Location

Urban

- Financial Status

Grants-in aid

- Name of the Affiliating University **Gujarat University**
- Name of the IQAC Coordinator **Dr. Anuradha Pagedar**
- Phone No. **0792660445459**
- Alternate phone No. **0792660445459**
- Mobile **9327012334**
- IQAC e-mail address **anuradhapedar@gmail.com**
- Alternate e-mail address **anuradhapedar@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://hacollege.co.in/college_files/accreditation/IQAC/AQAR_2020_21.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://hacollege.co.in/college_files/academic_calendar/Academic_Calendar_2020_21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Four Star	NA	2001	05/11/2001	04/11/2006
Cycle 2	B+	2.84	2009	30/09/2009	29/09/2014
Cycle 3	B+	2.70	2016	16/09/2016	15/09/2021

6. Date of Establishment of IQAC

22/07/2006

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
H A College of Commerce	Salary Grant	Government of Gujarat	2021-22	4,08,01,678

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC aimed at enhancing the understanding/learning of the subject by the students in the online and offline mode.

IQAC suggested and organized subject related webinars and sessions by subject experts.

IQAC coordinated the scheduling of lectures by preparing channels on MS Teams and pen paper in training for imparting education and conducting exams in the virtual mode.

IQAC carried out several activities for the benefit of the students during the time when students attended classes on the campus in the offline mode.

IQAC's objective had been to reduce the stress caused due to the ongoing pandemic and hence suggested having webinar and workshops for stress management

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To begin with the teaching work in the offline mode</p>	<p>The faculty members commenced with the teaching work in the offline mode. some classes were conducted with pen and paper and on the MS Teams. The shift from offline classes to the online mode has been a challenge for subjects like accountancy and statistics. The students benefitted with learning the various subjects with the PPT and pen and paper. It was a learning experience for the teachers as well as the students.</p>
<p>To conduct webinars and seminars on topics related to the subjects incorporated in the syllabus</p>	<p>Webinars and seminars on topics related to the subjects were organised. Students had the opportunity of having a glimpse into the other dimension of the subject. They were benefitted by lectures of renowned faculties of National and international repute.</p>
<p>To organise programmes for creating awareness about wearing masks and sanitization during the onset of Covid Pandemic</p>	<p>The various unit students carried out programs for creating awareness about wearing masks and usage of sanitizer. The NSS, NCC and various unit of college visited schools in the nearby villages and carried out this program and they distributed masks and sanitizers to the people of the villages. The school children and the residents of villages got to know the benefits to use the sanitizers.</p>
<p>To conduct a virtual program under the auspices of H. A. Gandhian Society</p>	<p>The H. A. Gandhian society has been established in the college since 2017 and aims at inculcating the Gandhian values</p>

	<p>in today's youth. The webinar on Gandhian values enriched the students with the basic principles to be adapted in their lives.</p>
<p>Established a Sardar Patel Vichar Munch</p>	<p>Sardar Patel Vichar Munch has been established in the college with aims to know the vision and work of Sardar Patel in modern India.</p>
<p>To conduct different activities by different committee</p>	<p>The cultural committee organise inter class cultural competition for preparing the students for youth festival. The NSS and NCC unit organise different social awareness programmes during the year and yearly residential camp. The study circle committee organise different subjects guest lectures for benefits of the students.</p>
<p>To Organise a National Level seminar on The NEW EDUCATION POLICY 2020</p>	<p>The New Education Policy came into being in July 2020. The college conducted a seminar on the same. The experts spoke at length on the features of the New Education Policy. This helped the teachers and the students to understand the features of the policy. It also proved as an aid in assuring the students about the choice of the subjects they can make for their studies.</p>
<p>To plan and execute conduction of exams and assignment collection in the online mode for internal assessment and evaluation of the students</p>	<p>The examination committee conducted a workshop in the staff common room to explain how a question paper can be prepared and shared to the channels created on the MS TEAMS. The faculty members took the internal exam and collected subject assignments online. This</p>

	helped in preparation of marksheet within a short time and the answers to the online question papers could be verified very easily in the case of any discrepancy.
To facilitate the feedback mechanism in the online mode	The IQAC suggested to have the feedback from the students by sharing the questionnaire online. The feedback committee received the responses and analysed them. The entire mechanism of gathering the feedback from the students, Teachers and other stakeholders was made easier due to its collection in the online mode.
Community help by college Alumni	Alumni give financial support to the students for International and National higher studies.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Gujarat Law Society	06/01/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Sanjay Vakil
• Designation	Principal
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<p>Community help by college Alumni</p>	<p>Alumni give financial support to the students for International and National higher studies.</p>				
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2020-21	15/02/2022				
<p>15. Multidisciplinary / interdisciplinary</p>					
<p>The syllabus prescribed does not focus on only one aspect of commerce studies. It involves studying and understanding finance, business strategies and processes. At the same time it also enables them to understand basics of accounting. The students</p>					

learn about managing and executing business operations. This domain expertise can be offered to industries and institutions across the country for services such as accounting, analytics, HR and more. The subjects like Economics enables them to understand various trends that affects the business world.

16.Academic bank of credits (ABC):

The college does not have liberty to make any changes in the existing structure as we are affiliated college to Gujarat University. As and when Gujarat university provides the guidelines related with ABC, the college will impliment immediately the facility of Academic Bank of Credits.

17.Skill development:

We have subjects related to skill development prescribed by the university. These subjects help the students to acquire various skills. The institution organises lectures of prominent personalities focusing on the development of the skills of the students. The NSS and NCC units conducts social outreach programmes. These programmes provide an apt platform to the students to take leadership. They organise and conduct many events of social awareness.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has both English and Guajarati medium classes. Most of the students shift to English medium after passing their higher secondary in vernacular medium. Thus the faculties often use Guajarati to explain the core and basic concept of the respective subjects. This helps the students to understand and makes their learning easier. Apart from celebrating national festivals, the college celebrates regional festivals to inculcate Indian values in the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college focuses on outcomes based education for the betterment of the students. The subjects that are taught not only gives them knowledge of the specific area but it enhances their skills .The students learn about managing and executing business operations by participating various related events within the college and outside, also. This domain expertise can be offered to industries and institutions across the country for services such as accounting, analytics, HR and more.

20.Distance education/online education:

The faculty members commenced with the teaching work in the online mode. The classes were conducted on the MS Teams. The shift from offline classes to the online mode has been a challenge for subjects like accountancy and statistics. The students benefitted with learning the various subjects with the PPT prepared and shared with the students. It was a learning experience for the teachers as well as the students.

Webinars on topics related to the subjects were organised. Students had the opportunity of having a glimpse into the other dimension of the subject. They were benefitted by lectures of renowned faculties of National and international repute. Last year, Internal examinations were also conducted in an online mode.

Extended Profile

1.Programme

1.1	78
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2196
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1347
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	807
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Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		12
File Description		Documents
Data Template	View File	
3.2 Number of Sanctioned posts during the year		12
File Description		Documents
Data Template	View File	
4.Institution		
4.1 Total number of Classrooms and Seminar halls		14
4.2 Total expenditure excluding salary during the year (INR in lakhs)		40,61,792
4.3 Total number of computers on campus for academic purposes		17

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution, H. A. College of Commerce is grant in aid institution affiliated to the Gujarat University. Our syllabus prescribed by the University. In order to ensure effective curriculum delivery, the students are initially made aware of the

importance of the subject and thus the faculty ensures to reflect the relevance of the topic of the subject. The usage of power point presentations, OHP and board work are important methods adapted by the teachers. The time table is prepared to have the maximum utilisation of the time to make sure that a single faculty caters to most of the semesters during the day. Lecture-notes are given to the students in the classroom as well as in the form of handouts for effective deployment of curriculum. Material in the form of questions and answers is also given to the students to help them prepare for examinations related to academic subjects as well as soft skills and for foundation course. The Time table committee shifts the lectures every time whenever any faculty is absent thus resulting in saving as well as using the time in best possible manner. The time table copy is uploaded for reference.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the academic calendar of the Gujarat University to prepare the institutes calendar. We have to follow the time and dates provided by the university to conduct internal examination. As the university conducts final examination for the students, the college conducts internal examination for the assessment of the students. It is conducted and completed timely as the internal exam results have to be submitted to the university. For continuous evaluation, the internal exams are conducted, but especially during the covid pandemic the teachers have taken unit tests in the MCQ pattern to ensure the learning and understanding of the subject by the students. Sometime subject teachers take a surprise test and assignments. This was an aid in communication among the learner and teacher.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

78

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

It is very important to have students equipped with moral/ ethical values for aiming a healthy society. As an educational institution, it becomes the primary responsibility to inculcate these values among the grown-up college going students. The institution follows the syllabus of Gujarat University. Since the implementation of CBCS the syllabus has inclusion of subjects like Foundation Course and Soft Skills. In the foundation and soft skills there are subjects relevant to Ethics, Human Values and Environmental Science. The subject included in the syllabus are uploaded for reference.

Gender issues are covered in various topics of Economics courses, and stories and other literary genres in the English subject. Human values issues are addressed in a general sense in various topics of Economics courses and Commercial Communication courses, and in literature teaching in the English subject. Soft skills

courses offered by the College at various semesters seek to sensitize students towards various human traits. Students are made aware of various environmental and sustainability issues as a part of teaching various courses of Economics, and foundation courses, viz. Environmental Studies and Rural Marketing.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/e/1FAIpQLSc32eyAwj_cYqI4SFX7WnWizZWSDKYqUQiKq1KDHwVfdWsQBA/viewform

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2196

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1347

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

H A college of Commerce is characterized by the principles of diversity and equity of the students' groups who seek admission. They come from urban elitists groups as well as from rural mofussil areas. As students from diverse educational, economic, social, linguistic, and locational backgrounds secured admission at the undergraduate level, the faculty members tried to help students from vernacular medium and make them feel comfortable with the English language by delivering bilingual lectures for initial few days and by gradually introducing subject specific terminology. Special revision cum remedial classes were held for giving additional attention to slow learners. More practice questions in practical subjects were provided to them. The brighter group in every class was provided with a platform during the classroom discussions so that their special abilities are further sharpened. Challenging questions were provided to them. Students, both advanced learners and slow learners, were encouraged to contact individual teachers online for one-to-one clarification of doubts.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2196	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College continually strives to make the teaching-learning a two-way process and primarily student-centric by encouraging the students to fully engage in the teaching-learning activities. Various student-centric initiatives have been adopted to motivate students beyond the scope of theoretical knowledge such as workshops, seminars, group discussions, documentaries, slide shows, etc. Educational screenings in the classroom make subject learning more engaging, and the learning experience is further enhanced by teachers' extensive use of ICT tools such as PPTs, LCDs. Participative learning is motivated by Faculty through various means such as in class presentations. The faculties frequently assign project work and term papers to students to develop their problem-solving temperament and skills. In addition, many academic webinars, seminars, and workshops are held to nurture students' learning experiences and enable them to 'think out of the box'. Students are encouraged to undertake research and case studies.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty has been using an amalgam of conventional teaching practices and Information and Communication Technology (ICT) for the teaching-learning process to assist, optimize the delivery of education. They have been organizing their classroom activities using presentation software for delivering lectures, multimedia applications such as YouTube channel, Google docs, Google classroom, e- pathshala etc. for enhancing students' creative and critical thinking. ICT-based learning has enabled simulation methods for effective learning. The Covid-19 disruption has further strengthened the way towards the adoption of the hybrid mode of education. Keeping up with the pace, the College has also ensured continuity of the teaching-learning process. The college campus has four smart classrooms with digitally interactive panels. In addition, a resource centre for the visually challenged, free Wi-Fi connectivity for students and teachers of modern multimedia capabilities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

08

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

26

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

H A College of Commerce is affiliated with Gujarat University. The final exam is conducted by university. The internal exams at the College are conducted as per the guidelines of the Gujarat University. It is compulsory for a student to appear for this exam.

Examination Committee frames the exam timetable. On the day of the exam, the committee member opens the sealed envelopes twenty minutes prior to the exam in the presence of the teachers. There are rare cases of malpractices during the exam.

The faculty is expected to submit the result within 15 days after which a consolidated marksheet is prepared of all the subjects and displayed on the notice boards. The students after going through their marks can apply for rechecking by paying a nominal fee if they are not satisfied.

Students who have remained absent are allowed to appear for re-test. The committee members finally calculate the internal marks which include marks secured in the internal exams, assignment marks and attendance marks.

The College believes that transparency in internal assessment fosters the growth of the student and thus leaves no stone unturned in conducting fair exams and equally fair and transparent assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

H A College of Commerce is affiliated with Gujarat University. There are two exams that the students must appear for viz. internal exams and the University exams. Appearing in the internal exams is compulsory.

The evaluation process is fair, uniform and just. The teachers are given at least fifteen days for paper assessment after which all

teachers submit their marksheets to the examination committee.

The evaluation work is carried out by all the teachers in full sincerity so that there is a minimum possibility of students being dis-satisfied. However, if the students are dis-satisfied after getting their marks they could approach the members of the exam committee who would ask them to apply for re-checking.

The exam committee then proceeds to calculate the internal marks which are to be sent to the University.

The teachers at H. A. are committed to teaching and fair evaluation. The College, therefore, has a system that enables the teachers to minimise and address grievances.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers undergraduate and post graduate programme in commerce. The syllabus is placed on the website along with outcomes. The College has clearly stated the Program Outcomes (POs) for the B Com and M. Com program. The POs have been communicated to the teachers and students by Uploading them on the college website. Displaying them on the notice board Communicating them to the teachers in staff meetings and departmental meetings Keeping a copy in the course file of various departments Making the students aware by communicating to them orally in the class.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has clearly stated the Program Outcomes (POs) for the B Com and M. Com program. They have been communicated to the teachers and students. As the teachers deliver course contents in the respective classes, they make sure that the expected outcomes are attained by the students. Teachers set questions in the examination question papers keeping in mind that they help to measure the outcomes. Marks obtained by the students in the college test and final university examination are measure to the attainment of the PSOs. Assignments/projects submitted by students and marks obtained by them also indicate the outcomes. Analysis of the results of the students by the college help to evaluate the attainment of POs by the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

614

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSc32eyAwj_cYqI4SFX7WnWizZ_WSDKYqUOiKq1KDHwVfdWsOBA/viewform

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has regular practise of carrying out activities in the neighbourhood communities to sensitize our student regarding social issues and thus prepare them as a socially conscious

citizen. The College has active NSS and NCC units, which act as liaison units in arranging various extension activities in collaboration with various local organizations. They sensitize the students to various social, health, environmental issues and ensure their holistic development, and groom the softer side of their personality. Blood donation camps, visits to hospitals and old age homes, tree plantation, cleanliness drives, talks by experts for physical and psychological wellbeing, etc and programmes for environment consciousness, gender equity, civic duties, etc are organized to sensitize students to various social issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

165

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

H A College of Commerce has adequate physical facilities for teaching and learning. There are 12 classrooms to accommodate the students for classroom teaching. There is a rich library with reference books and textbooks. The college had a computer lab where the students can access them for academic work. It is under renovation presently. The institution has received grant for infrastructural augmentation from RUSA (Rashtriy Uchhatar Shiksha Abhiyan). The renovation is carried out from the same grant.

Laptops, printers, scanners, photocopiers, etc. are made available to all departments. Free Wi-Fi connectivity is available for all on campus. The College has a 275seat auditorium equipped with state-of-art audio-video facilities, to facilitate guest lectures etc. The 110 seat Conference Room for smaller groups, faculty development programmes, discussions, seminar etc. The College has an open access library for independent browsing and a spacious, well lighted reading room. It has a collection of over 35,000 books and a variety of national and international journals, periodicals, and magazines.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hacollege.co.in/infrastructer-facilities-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A sprawling green campus with seating is the unique feature at H A college of Commerce. The entire campus is Wi-Fi enabled and under surveillance of CCTV cameras with round the clock security. The institution has facilities for cultural activities, sports, and games. The H. A. College of commerce is situated in a sprawling campus of the GUJARAT LAW SOCIETY. We have a seminar hall and a auditorium to conduct cultural programs and other activities of the college. There is a large ground for volleyball, basketball, cricket, and other games for practise. The Campus has a gymnasium and a Yoga Room which caters to the needs of the students at our college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hacollege.co.in/infrastruacter-facilities-2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR

in lakhs)

40,61,792

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In the year 2020 the library of our college was renamed as the HACC knowledge resource centre (HACC KRC). The library plays a vital role in the collection development and dissemination of educational information to meet the present and future needs. The library has seventy thousand e-books and around five thousand e-journals and magazines.

Our KRC is a large, specialized library consisting of more than thirty-five thousand books on commerce and other subjects. The library is fully computerized using SOUL integrated library management software (LMS). The library has a good collection of encyclopaedias, dictionaries, bibliographies, almanac directories, maps, report, and statistical publications. E-books, e-journals, and magazines are available online thru web OPAC facility if the SOUL 2.0 version.

- The college has institutional membership of the following
 - Ahmedabad networking (ADINET)
 - Indian library association (ILS)
- HACC publication annual reports souvenir: ASHRAY-2017-18, ASCEND-APRIL-2017-18, MASHAL-2018-19, ASHTITV-2021-22.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://hacclibrary.online/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4,417

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The entire campus is under surveillance of CCTV cameras and is Wi-Fi enabled. The college has a broadband facility to provide Wi-Fi facility to everybody on the campus. The college has classrooms with projectors, auditorium, seminar room, conference room and computer lab with modern technology. College also provided laptops and portable voice amplifiers. There are 17 computers in the computer lab and for administrative functions and students' council. There are high-end printer-cum-photocopier machines of A4 size and printers, some with scanning and copying facility. The college has a Free Wi-Fi, bio-metric machine for Attendance Management System, accounting software and many more.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

40,61,792

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

H A College of Commerce has adequate infrastructural facilities and resources as mentioned above, the college is managed by Gujarat Law Society. There is an auditorium on the campus. In case of need of any repair and alterations to be made the Concerned committee makes a proposal for the required changes.

The management runs an office that has an in-house estate department which has appointed all the necessary staff to take care of routine infrastructural repairs and maintenance related to electrification, plumbing and carpentry. For routine maintenance of computers, printers, projectors, close circuit cameras, water purifiers, water coolers, air-conditioners, fire safety and gardens for maintaining cleanliness in the campus and in the building and for ensuring round-the-clock security, contracts have been given to outside agencies by the management. Library fee collected from the students. Optimal use of the infrastructure is ensured. The college building, classrooms, premises, grounds, and facilities are made available to sister institutions for conducting classes and programmes. The sports facilities are available for indoor and outdoor games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

663

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

37

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

448

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

448

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

87

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

20

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

H A College of commerce has an active Students' Council comprising of 12 class representatives, Members are nominated to the Council on merit basis. Office bearers, who are nominated from them, take lead in shouldering responsibilities in planning, organizing, delegating, and carrying out co-curricular activities at the College. The other members are actively involved in assisting them and in coordinating the activities. The Council motivates students to participate in these events and competitions. It also acts as a liaison between the students and the college, making suggestions and discussing problems faced by the students.

The IQAC under the guidance of the principal of the college prepares the list of number of different committees required. Thereafter in consultation with the staff members, various committees are formed. The student's representation to the committees is considered as a prerequisite and the students are nominated on the committees like IQAC, Cultural Activity Committee, NSS, NCC, H. A. Gandhian Society, H A Sardar Patel Vichar Munch, and the Collegiate Women's Development Committee. The representation of the students on these committees is an advantage to connect with the students and to conduct activities in which they are keenly interested. This representation creates a sense of belongingness and responsibility towards the institution. Engaging the students in these committees also has an added benefit of having their suggestions, which can be in corporate in a manner that benefits both, the institution, and the student beneficiaries.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college does not have a registered Alumni Association. However, the college occupies a special place in the hearts of our past students, and this translates into significant contribution in the form of scholarships and other support services to the college. Some of the means of their active involvement with the college are:

Financial Support

PATEL SCHOLARSHIP

NISWARTH SCHOLARSHIP

PURVI DALAL SCHOLARSHIP

- Other than the scholarships our alumnus infuse a note of confidence and good will about the institution in freshers i.e., among those seeking admission in the college.
- Alumni often interact with the students in an informal way and offer valuable insights about corporate culture, expectations of professional world, upcoming trends or challenges faced in work situations.
- They also offer honorary training to student-participants in various performing arts and fine arts competitions.
- Our college has a rich history in the field of sports and games. Our past students who were outstanding sportsmen in various games and sports, offer coaching to the students-participants in different sports event.
- Alumni provide guidance for student projects and assist in placements.
- Our alumni offer any other assistance that the college may require.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year A. ? 5Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As documented in the Mission statement are effectively implemented, amidst culture of excellence at the College level, under the initiative and direction of the principal, as Head of the Institution. The Staff Council also ensures that the outlook of the teachers on aspects such as teaching-learning processes and pedagogy and regulation of student activities is sought and implemented. The Staff Council has its own sub-committees which work under the guidance of its respective Convenors. Additionally, the Internal Quality Assurance Cell assists in strengthening the quality improvement.

All students are provided with equal opportunities for learning and personal growth. The College tries to bridge the gap between academia and industry by initiating value added courses at affordable fees for the students such as Tally ERP, short term Entrepreneurship Courses, etc. The College prepares its students for careers or study after graduation by providing coaching for exams conducted by UPSC, GPSC, Staff Selection Commission, banks, etc. and for MBA entrance. The College faculty is dedicated to teaching, mentoring, and chiselling the creative potential of the students. Social consciousness is instilled in the students so that they can contribute wholesomely to the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has decentralized participative management system. The

principal of the college forms different committees to perform the yearlong activities. The committee plans and executes its programs in consultation with the other members and the principal. There are different committees for sports, cultural activities, IQAC, NSS, NCC, examination, library and infrastructure follow up. This ensures equal distribution of responsibility and participation of the entire staff. Each committee head prepares a Students Volunteers Team for conducting/ organizing events. Thus, the student volunteers have first-hand experience of organizing and management by giving their suggestions and implementing the same. The participatory management is ensured by incorporating students in relevant committees as members like the CWDC, Cultural, Study Circle, NSS etc. The Editorial Committee for preparation of college magazine. This year, the teaching was conducted in offline mode. During that period students organized, conducted, and participated in activities conducted on the campus. These activities were carried out under guidance of faculty in charge under authority of the principal of the college. Thus, the effective leadership is visible in our institutional practices such as decentralised and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute primarily focuses on upholding the academic performance of the students. The institutional strategic plan is evident from the number of rankers we have in the University exams. The Teaching and learning saw a shift from online to normal during this year. We drafted separate timetable keeping in mind the student's diversity, rural, urban, and also low income and middle-income background students. The teachers are always motivated by the IQAC and the Principal to engage in research work. Various webinars and seminars were conducted relating to the subjects and for skill development of the students. The institutional planning is thus motivated towards catering to the beneficiaries of the students.

The College fulfils its primary responsibility of imparting quality education to students by preparing them to face

contemporary challenges, to develop critical thinking and lead the world towards a better future.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://hacollege.co.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

H A college of Commerce a grant-in-aid college, works under directions from the Government of Gujarat, the Gujarat University, and the Gujarat Law Society, and has a decentralized administrative set-up.

Policies and service rules pertaining to aspects such as leave, hiring, and retirement are as per the provisions laid down by the University, Government of Gujarat and University Grants Commission. Staff duty charts are in place wherein job profiles are documented and concerned staff knows its duties and responsibilities. Discussing about the Administrative Setup, the College is governed by the Governing Body. Headed by a President, the Governing Body comprises of eminent leaders from Industry, Advocates, Academics and Distinguished Alumni. The principal is the ex-officio Member of the Governing Body. At the College level, the apex decision body is the Staff Council chaired by the principal along with a Faculty Member. All faculty members are members of the Staff Council, enabling coverage of matters to permeate across required domains.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in A. All of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

As the college is a government-aided college, the teaching and non-teaching staff is appointed by the government and gets all benefits as per the rules and regulations of the government of Gujarat. The institution provides various monetary and non-monetary welfare measures for the staff.

The benefits of Gratuities, GPF, CPF, LTC, Pensions and Group Insurance are given to the staff as per the rules of the Government. The staff gets Casual Leaves, Medical Leaves and Vacations as per UGC or the Gujarat University rules. There is a provision of six months Maternity Leave for the lady teachers and Paternity Leave for male teachers as per rules. Duty leave is granted to faculty for attending various professional and academic programs. They also get duty leave for the examination related duties and carrying out government assignments.

At present, the administrative staff is appointed by the GLS, thus, they get all the benefits like salaries, increments, leaves, PF etc. as per the norms of the GLS.

The management has a GLS Credit and Co-operative society. This society has savings schemes and various loan facilities that members can avail of.

Facility of a subsidized canteen is available within the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution encourages self-evaluation, evaluation by peers and evaluation by students and considers it as an integral part of the faculty development process. The institution has a performance appraisal system, whereby performance of teaching and non-teaching

staff is monitored and evaluated.

The principal appraises the performance of the staff members annually. At the end of every academic year the teaching faculty, physical education teacher and the librarian submit their self-appraisal form, to the principal. The self-appraisal form covers the details of their academic activities, their participation in professional programs, their involvement in curricular, co-curricular and extracurricular, and their contribution to society. The performance of the non-teaching staff is monitored continuously by the head of the institution. Their performance is assessed by the principal on the bases of various parameters and his observation.

The principal assesses and reviews the performance of every staff member and has individual meetings if required. The principal also takes feedback of himself from the students in an informal way. It benefits the college to have a principal who is ready to take the opinion of the students regarding himself and make the modifications in his administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The principal who is the chairman of the committee convenes the finance committee meetings and carefully scrutinized prior to the preparation of financial budget for the academic year and the same is presented before the Governing Body for approval.

As the college is a grant-in-aid college, the main sources of the institute's receipt and funding are:

- Salary grant received from the State Government
- Fees collected from the students
- Grants received from the UGC
- Grants received from Government of Gujarat
- Various scholarships from the Alumni

- Fees are charged by the College for various special services provided to students like providing and verification of transcripts, transference certificates, bonafide certificates etc.
- The deficit is financed by the management of the college.

Internal and external financial audits are conducted regularly by the agencies appointed by the management. The utilization of all the finances is done based on the Tender system. The college has a practice of making payments only through cheques for better transparency.

The College is an excellent example of optimal utilization of resources especially the infrastructural resources, the building, and the ground, which are shared with the sister institutes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8,04,950

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

H A college of Commerce is managed by Gujarat Law Society and as a matter of policy the expenses for the college are managed by our management. For any expenses incurred the respective faculty puts up a request for payment to the principal. All payments exceeding

the amount of Rs. 1000 are paid by cheque. On approval of the expenses, the cheques are prepared and signed by the authority of management and handed over to the concerned party. As a grant in aid college, we must follow the rules and regulations of Department of higher education, government of Gujarat. As certain posts of teaching and non-teaching faculties are vacant, the management has appointed the administrative staff. Their salary and the remuneration of the visiting faculties is borne by the management. The salary of the teaching staff is paid by the state government. The college has received a grant from RUSA. It is for improving the physical/infrastructural facilities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of H. A. College of Commerce plays a vital role in maintaining the standard of all the academic activities on campus. The Cell under the chairmanship of the principal is formed with representation of management, faculty and students. All the major and minor decisions of the college suggested by IQAC are discussed at the regular meetings of the Cell wherein management representatives participate actively.

IQAC initiates, imparts, and monitors the quality performance by administering feedback from stakeholders for the growth and development of the institution.

Given below are some of the important contributions of the IQAC in different capacities:

- Preparing Annual planners: Action Plan is drawn at the beginning of the academic year to identify curricular, extra-curricular, co-curricular and exam schedule month-wise/semester-wise to be conducted by the college / departments/ cells/committees.
- NAAC Re-Accreditation Process

- AQAR Reports
- Organizing workshops and seminars related to quality enhancement
- Participation in Surveys and Rankings of private magazines. The parameters of these rankings are informed to all the departments for taking conscious efforts to implement activities which will enhance the quality and points that can be scored in these parameters.
- Introducing relevant reforms in evaluation process

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The techniques adopted by the IQAC to check periodically the Teaching learning process, structures & methodologies of operations and learning outcomes are as follows:

- College timings and discipline are strictly followed
- Preparation of Timetable and unit/lesson planners
- Providing infrastructure facilities for positive teaching learning environment
- Regular supervision of classes conducted and verifying the syllabus completion by the departments
- Monitoring attendance of the students and mentoring them
- Guest lectures, Seminars and industrial visits are organized
- Monitor internal assessment and end semester examinations
- The IQAC administers the online feedback from the students on curriculum, infrastructure facilities available, and student support.
- Parent Teacher informal meetings
- Displaying pictures of college activities and events on the notice boards of the college
- Announcing the achievements of the college on the bulletin boards
- Co-ordinates with examination committee for internal assessment and evaluation.
- Charity activities are organized where students participate and experience community living and society at large in co-

ordination with NSS unit of the college

- Monitors women's empowerment activities to sensitize students towards women's rights.
- The college has set up a Readers' Club that organizes various library and reading activities for the students to encourage them to form reading habit.
- Initiating certificate courses

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

H A College of Commerce has provided an environment conducive to gender equity. Females constitute around 50% of the students enrolled and 50% of the total staff at the college. As per the

instructions of UGC, the College has also established a College Women's Development Cell (CWDC). The College has strictly enforced the Sexual Harassment Prevention policy and the Anti-ragging policy to ensure safety of all females on campus. Surveillance of CCTV cameras and security on campus ensure security. The college has separate room facilities for the girls. Facilities in this Ladies' Room are looked after by female cleaning staff only. Accompanies the girl students for programmes and competitions out of the college campus. Psychological, emotional and social counselling is provided, and short-term workshops, programmes and talks are conducted for the girls. Themes and topics focused on gender sensitization and equality are selected for various competitions and events at the college.

File Description	Documents
Annual gender sensitization action plan	https://hacollege.co.in/wdc/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Solid and Liquid Waste management of the entire campus is handled by the management. The College makes the students conscious about the importance of maintaining a balance with nature and conserving natural resources. The H A Gandhian Society

and NSS unit create environment awareness among the students by making posters, organizing programmes and inviting experts. Dust bins at various places in the college building as well as in the campus ensure cleanliness and proper collection and disposal of waste.

The other waste is collected by the Municipal Corporation. Proper drainage system as per municipal norms is in place. The College ensures proper disposal of its e-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

H A College of Commerce is an inclusive institution that upholds a multicultural and pluralistic ethos by embracing diversity with open arms. College accepts students from across the country. Thereby making the College truly diverse, multi-cultural, multi-regional and multi-linguistic. The College implements the extant government policies to inculcate the true spirit of open mindedness and harmony, including the Reservation Policy, the National Policy for Persons with Disabilities, and the National Policy for the Empowerment of Women. The College has dedicated faculty to counsel students belonging to the reserved and underprivileged categories like OBC, SC, ST. For the sensitisation of student and teacher community towards gender issues and for empowering women the College has a Women's Development Cell as well as statutorily mandated Internal Complaints Committee. The College has well-established policies towards non-discrimination, and strict disciplinary actions are taken in case of violations. In conjunction with this, the Institution also has statutory grievance redressal platforms such as Grievance Committee, Anti-ragging Committee, Admission Complaint Committee, SC/ ST/ EWS Liaison Officer.

Celebration of National Festivals invokes patriotic feelings, solidarity, harmony, and respect for the secular tenets. Interclass competitions have underlying themes that promote harmony and tolerance towards all religions, languages, and communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

H. A. college of Commerce leaps forward with an intension to provide good citizens to the society. Thus, we have programmes based on building the moral values like honesty, respect for elders, national anthem, national flag, and expressed sensitivity towards social issues. The several activities carried out by the institution reflect our aim of shaping the ideas and ideals of our students.

We also celebrate the National Festivals with aplomb. Organize an expert lecture on the Constitution of India. Other activities like debates, painting, poster making, theatre, dance and music, invite guest speakers to educate our students about their rights and responsibilities vis-a-vis the society and nation. Promote community service through a variety of NSS and NCC activities and camps. Spread awareness about conserving the Environment through activities under H A Gandhian Society. The college organize Blood donation camp every year, it also spread awareness about Thalassemia, Aids, Organ donation and other such common issues through expert lectures. The list of programmes carried out has been uploaded for reference and photographs of some of the events with description are also provided.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website B. Any 3 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We organise events on days of national importance. The college believes in inculcating nationalism and respect for those who have helped our country to live with dignity and freedom. These are carried out with an expectation to have nexus with the leaders prior to our independence. We have participative event as well as guest lecture of an expert for the students to have a glimpse into the life journey of our national heroes.

National commemorative events such as Independence Day and Republic Day are celebrated with great fervour and the flag is hoisted on those days. The institution encourages students to revere the prominent days of national significance such as the Constitution Day, Environmental Days such as World Food Safety Day, and Earth Day are also celebrated to sensitize people about environmental issues. Annually, the International Yoga Day is celebrated by the College. The Women Development Cell of the college celebrated the International Day of Girl Child aimed at advancing the rights and empowerment of girl child.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college is committed towards society and nation-building and has stated so in its vision and mission statements. In this context, it is the duty of the institute to contribute responsible and sensitized citizens to the society. Together with mental stability and intelligence, a well-developed personality is one which has a sense of service and patriotism. The college aims to mould its students in this manner through its various outreach programmes

Our college has number of students from a very sombre background and from different part of the state. Keeping this in mind, we organise guest lectures for the students to have an exposure to the expertise of the guest speakers. The knowledge and the experience of the guest speakers prove to be an aid in developing thought process of the students in all the dimensions. The college has a legacy of imparting education since more than 65 years. We have alumni with an attitude of giving back to the society. Thus, the college in association with NISWARTH CHILDRENS FOUNDATION provides scholarship to the students who aspire for higher education in India, Thus the scholarships and the organising of the guest lectures constitute our two best practices.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

H A College of Commerce is grant in aid college and affiliated to Gujarat University. Our college has number of students from villages of Gujarat State. In order to have academic as well as personal development of students, our focus has always been to train the students towards becoming groomed citizens of our country. The learning systems inside and outside the classroom caters to prepare students to identify their own potentialities and develop a holistic approach in advancing their career and life goals. All necessary guidance is provided so that the learning itself becomes meaningful and enjoyable at the same time. Simultaneously, appropriate values are instilled to ensure that livelihood choices remain inclusive and sustainable. The college has adopted both traditional and modern methodologies of participative teaching-learning. Strong industry academia linkages have assisted us in proactively upgrading the Skillsets of our students. Mind-Sets are nurtured through participation in yoga and sports. Our ethos of promoting 3Es namely, Expansion, Empowerment and Environment ensured that livelihood choices are economically productive and socially responsible.

The success is evident as our college has been ranked among top 100 commerce colleges of India since many times in national survey conducted by reputed magazines liked India Today, The Week and Outlook.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution, H. A. College of Commerce is grant in aid institution affiliated to the Gujarat University. Our syllabus prescribed by the University. In order to ensure effective curriculum delivery, the students are initially made aware of the importance of the subject and thus the faculty ensures to reflect the relevance of the topic of the subject. The usage of power point presentations, OHP and board work are important methods adapted by the teachers. The time table is prepared to have the maximum utilisation of the time to make sure that a single faculty caters to most of the semesters during the day. Lecture-notes are given to the students in the classroom as well as in the form of handouts for effective deployment of curriculum. Material in the form of questions and answers is also given to the students to help them prepare for examinations related to academic subjects as well as soft skills and for foundation course. The Time table committee shifts the lectures every time whenever any faculty is absent thus resulting in saving as well as using the time in best possible manner. The time table copy is uploaded for reference.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the academic calendar of the Gujarat University to prepare the institutes calendar. We have to follow the time and dates provided by the university to conduct internal examination. As the university conducts final examination for the students. the college conducts internal examination for the assessment of the students. It is conducted and completed timely as the internal exam results have to be submitted to the university. For continuous evaluation, the

internal exams are conducted , but spespecially during the covid pandemic the teachers have taken unit tests in the MCQ pattern to ensure the learning and understanding of the subject by the students. Sometime subject teachers take a surprise test and assignments.This was an aid in communication among the learner and teacher.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

78

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

It is very important to have students equipped with moral/ ethical values for aiming a healthy society. As an educational

institution, it becomes the primary responsibility to inculcate these values among the grown-up college going students. The institution follows the syllabus of Gujarat University. Since the implementation of CBCS the syllabus has inclusion of subjects like Foundation Course and Soft Skills. In the foundation and soft skills there are subjects relevant to Ethics, Human Values and Environmental Science. The subject included in the syllabus are uploaded for reference.

Gender issues are covered in various topics of Economics courses, and stories and other literary genres in the English subject. Human values issues are addressed in a general sense in various topics of Economics courses and Commercial Communication courses, and in literature teaching in the English subject. Soft skills courses offered by the College at various semesters seek to sensitize students towards various human traits. Students are made aware of various environmental and sustainability issues as a part of teaching various courses of Economics, and foundation courses, viz. Environmental Studies and Rural Marketing.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/e/1FAIpQLSc32eyAwj_cYqI4SFX7WnWizZWSDKYgUQiKg1KDHwVfdWsQBA/viewform

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2196

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1347

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

H A college of Commerce is characterized by the principles of diversity and equity of the students' groups who seek admission. They come from urban elitists groups as well as from rural mofussil areas. As students from diverse educational, economic, social, linguistic, and locational backgrounds secured admission at the undergraduate level, the faculty members tried to help students from vernacular medium and make them feel comfortable with the English language by delivering bilingual lectures for initial few days and by gradually introducing subject specific terminology. Special revision cum remedial classes were held for giving additional attention to slow learners. More practice questions in practical subjects were provided to them. The brighter group in every class was provided with a platform during the classroom discussions so that their special abilities are further sharpened. Challenging questions were provided to them. Students, both advanced learners and slow learners, were encouraged to contact individual teachers online for one-to-one clarification of doubts.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2196	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College continually strives to make the teaching-learning a two-way process and primarily student-centric by encouraging the students to fully engage in the teaching-learning activities. Various student-centric initiatives have been adopted to motivate students beyond the scope of theoretical knowledge such as workshops, seminars, group discussions, documentaries, slide shows, etc. Educational screenings in the classroom make subject learning more engaging, and the learning experience is further enhanced by teachers' extensive use of ICT tools such as PPTs, LCDs. Participative learning is motivated by Faculty through various means such as in class presentations. The faculties frequently assign project work and term papers to students to develop their problem-solving temperament and skills. In addition, many academic webinars, seminars, and workshops are held to nurture students' learning experiences and enable them to 'think out of the box'. Students are encouraged to undertake research and case studies.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty has been using an amalgam of conventional teaching practices and Information and Communication Technology (ICT) for the teaching-learning process to assist, optimize the delivery of education. They have been organizing their classroom activities using presentation software for delivering lectures, multimedia applications such as YouTube channel, Google docs, Google classroom, e- pathshala etc. for enhancing students' creative and critical thinking. ICT-based learning has enabled simulation methods for effective learning. The Covid-19 disruption has further strengthened the way towards

the adoption of the hybrid mode of education. Keeping up with the pace, the College has also ensured continuity of the teaching-learning process. The college campus has four smart classrooms with digitally interactive panels. In addition, a resource centre for the visually challenged, free Wi-Fi connectivity for students and teachers of modern multimedia capabilities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

H A College of Commerce is affiliated with Gujarat University. The final exam is conducted by university. The internal exams at the College are conducted as per the guidelines of the Gujarat University. It is compulsory for a student to appear for this exam.

Examination Committee frames the exam timetable. On the day of the exam, the committee member opens the sealed envelopes twenty minutes prior to the exam in the presence of the teachers. There are rare cases of malpractices during the exam.

The faculty is expected to submit the result within 15 days after which a consolidated marksheet is prepared of all the subjects and displayed on the notice boards. The students after going through their marks can apply for rechecking by paying a nominal fee if they are not satisfied.

Students who have remained absent are allowed to appear for re-test. The committee members finally calculate the internal marks which include marks secured in the internal exams, assignment marks and attendance marks.

The College believes that transparency in internal assessment fosters the growth of the student and thus leaves no stone unturned in conducting fair exams and equally fair and transparent assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

H A College of Commerce is affiliated with Gujarat University. There are two exams that the students must appear for viz. internal exams and the University exams. Appearing in the internal exams is compulsory.

The evaluation process is fair, uniform and just. The teachers are given at least fifteen days for paper assessment after which all teachers submit their marksheets to the examination committee.

The evaluation work is carried out by all the teachers in full sincerity so that there is a minimum possibility of students being dis-satisfied. However, if the students are dis-satisfied after getting their marks they could approach the members of the exam committee who would ask them to apply for re-checking.

The exam committee then proceeds to calculate the internal marks which are to be sent to the University.

The teachers at H. A. are committed to teaching and fair evaluation. The College, therefore, has a system that enables the teachers to minimise and address grievances.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers undergraduate and post graduate programme in commerce. The syllabus is placed on the website along with outcomes. The College has clearly stated the Program Outcomes (POs) for the B Com and M. Com program. The POs have been communicated to the teachers and students by Uploading them on the college website. Displaying them on the notice board Communicating them to the teachers in staff meetings and departmental meetings Keeping a copy in the course file of various departments Making the students aware by communicating to them orally in the class.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has clearly stated the Program Outcomes (POs) for the B Com and M. Com program. They have been communicated to the teachers and students. As the teachers deliver course contents in the respective classes, they make sure that the expected outcomes are attained by the students. Teachers set questions in the examination question papers keeping in mind that they help to measure the outcomes. Marks obtained by the students in the college test and final university examination are measure to the attainment of the PSOs. Assignments/projects submitted by students and marks obtained by them also indicate the outcomes. Analysis of the results of the students by the college help to evaluate the attainment of POs by the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

614

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSc32eyAwj_cYqI4SFX7WnW_izZWSDKYgUOikglKDHwVfdWsOBA/viewform

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
08	

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has regular practise of carrying out activities in the neighbourhood communities to sensitize our student

regarding social issues and thus prepare them as a socially conscious citizen. The College has active NSS and NCC units, which act as liaison units in arranging various extension activities in collaboration with various local organizations. They sensitize the students to various social, health, environmental issues and ensure their holistic development, and groom the softer side of their personality. Blood donation camps, visits to hospitals and old age homes, tree plantation, cleanliness drives, talks by experts for physical and psychological wellbeing, etc and programmes for environment consciousness, gender equity, civic duties, etc are organized to sensitize students to various social issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

165

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

H A College of Commerce has adequate physical facilities for teaching and learning. There are 12 classrooms to accommodate the students for classroom teaching. There is a rich library with reference books and textbooks. The college had a computer lab where the students can access them for academic work. It is under renovation presently. The institution has received grant for infrastructural augmentation from RUSA (Rashtriya Uchhatar Shiksha Abhiyan). The renovation is carried out from the same grant.

Laptops, printers, scanners, photocopiers, etc. are made available to all departments. Free Wi-Fi connectivity is available for all on campus. The College has a 275seat auditorium equipped with state-of-art audio-video facilities, to facilitate guest lectures etc. The 110 seat Conference Room for smaller groups, faculty development programmes, discussions, seminar etc. The College has an open access library for independent browsing and a spacious, well lighted reading room. It has a collection of over 35,000 books and a variety of national and international journals, periodicals, and magazines.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hacollege.co.in/infrastruacter-facilities-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A sprawling green campus with seating is the unique feature at H A college of Commerce. The entire campus is Wi-Fi enabled and under surveillance of CCTV cameras with round the clock security. The institution has facilities for cultural activities, sports, and games. The H. A. College of commerce is situated in a sprawling campus of the GUJARAT LAW SOCIETY. We have a seminar hall and a auditorium to conduct cultural programs and other activities of the college. There is a large ground for volleyball, basketball, cricket, and other games for practise. The Campus has a gymnasium and a Yoga Room which caters to the needs of the students at our college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hacollege.co.in/infrastruacter-facilities-2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40,61,792

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In the year 2020 the library of our college was renamed as the HACC knowledge resource centre (HACC KRC). The library plays a vital role in the collection development and dissemination of educational information to meet the present and future needs. The library has seventy thousand e-books and around five thousand e-journals and magazines.

Our KRC is a large, specialized library consisting of more than thirty-five thousand books on commerce and other subjects. The library is fully computerized using SOUL integrated library management software (LMS). The library has a good collection of encyclopaedias, dictionaries, bibliographies, almanac directories, maps, report, and statistical publications. E-

books, e-journals, and magazines are available online thru web OPAC facility if the SOUL 2.0 version.

- The college has institutional membership of the following
 - Ahmedabad networking (ADINET)
 - Indian library association (ILS)
- HACC publication annual reports souvenir: ASHRAY-2017-18, ASCEND-APRIL-2017-18, MASHAL-2018-19, ASHTITV-2021-22.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://hacclibrary.online/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4,417

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

17

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The entire campus is under surveillance of CCTV cameras and is Wi-Fi enabled. The college has a broadband facility to provide Wi-Fi facility to everybody on the campus. The college has classrooms with projectors, auditorium, seminar room, conference room and computer lab with modern technology. College also provided laptops and portable voice amplifiers. There are 17 computers in the computer lab and for administrative functions and students' council. There are high-end printer-cum-photocopier machines of A4 size and printers, some with scanning and copying facility. The college has a Free Wi-Fi, bio-metric machine for Attendance Management System, accounting software and many more.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
40,61,792	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>H A College of Commerce has adequate infrastructural facilities and resources as mentioned above, the college is managed by Gujarat Law Society. There is an auditorium on the campus. In case of need of any repair and alterations to be made the Concerned committee makes a proposal for the required changes.</p> <p>The management runs an office that has an in-house estate department which has appointed all the necessary staff to take care of routine infrastructural repairs and maintenance related to electrification, plumbing and carpentry. For routine maintenance of computers, printers, projectors, close circuit</p>	

cameras, water purifiers, water coolers, air-conditioners, fire safety and gardens for maintaining cleanliness in the campus and in the building and for ensuring round-the-clock security, contracts have been given to outside agencies by the management. Library fee collected from the students. Optimal use of the infrastructure is ensured. The college building, classrooms, premises, grounds, and facilities are made available to sister institutions for conducting classes and programmes. The sports facilities are available for indoor and outdoor games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

663

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

37

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

448

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

448

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

87

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

H A College of commerce has an active Students' Council comprising of 12 class representatives, Members are nominated to the Council on merit basis. Office bearers, who are nominated from them, take lead in shouldering responsibilities in planning, organizing, delegating, and carrying out co-curricular activities at the College. The other members are actively involved in assisting them and in coordinating the activities. The Council motivates students to participate in these events and competitions. It also acts as a liaison between the students and the college, making suggestions and discussing problems faced by the students.

The IQAC under the guidance of the principal of the college prepares the list of number of different committees required. Thereafter in consultation with the staff members, various committees are formed. The student's representation to the committees is considered as a prerequisite and the students are nominated on the committees like IQAC, Cultural Activity Committee, NSS, NCC, H. A. Gandhian Society, H A Sardar Patel Vichar Munch, and the Collegiate Women's Development Committee. The representation of the students on these committees is an advantage to connect with the students and to conduct activities in which they are keenly interested. This representation creates a sense of belongingness and responsibility towards the institution. Engaging the students in these committees also has an added benefit of having their suggestions, which can be incorporated in a manner that benefits both, the institution, and the student beneficiaries.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

20

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college does not have a registered Alumni Association. However, the college occupies a special place in the hearts of our past students, and this translates into significant contribution in the form of scholarships and other support services to the college. Some of the means of their active involvement with the college are:

Financial Support**PATEL SCHOLARSHIP****NISWARTH SCHOLARSHIP****PURVI DALAL SCHOLARSHIP**

- Other than the scholarships our alumnus infuse a note of confidence and good will about the institution in freshers i.e., among those seeking admission in the college.
- Alumni often interact with the students in an informal way and offer valuable insights about corporate culture, expectations of professional world, upcoming trends or challenges faced in work situations.
- They also offer honorary training to student-participants in various performing arts and fine arts competitions.

- Our college has a rich history in the field of sports and games. Our past students who were outstanding sportsmen in various games and sports, offer coaching to the students-participants in different sports event.
- Alumni provide guidance for student projects and assist in placements.
- Our alumni offer any other assistance that the college may require.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As documented in the Mission statement are effectively implemented, amidst culture of excellence at the College level, under the initiative and direction of the principal, as Head of the Institution. The Staff Council also ensures that the outlook of the teachers on aspects such as teaching-learning processes and pedagogy and regulation of student activities is sought and implemented. The Staff Council has its own sub-committees which work under the guidance of its respective Convenors. Additionally, the Internal Quality Assurance Cell assists in strengthening the quality improvement.

All students are provided with equal opportunities for learning and personal growth. The College tries to bridge the gap between academia and industry by initiating value added courses at affordable fees for the students such as Tally ERP, short term Entrepreneurship Courses, etc. The College prepares its students for careers or study after graduation by providing

coaching for exams conducted by UPSC, GPSC, Staff Selection Commission, banks, etc. and for MBA entrance. The College faculty is dedicated to teaching, mentoring, and chiselling the creative potential of the students. Social consciousness is instilled in the students so that they can contribute wholesomely to the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has decentralized participative management system. The principal of the college forms different committees to perform the yearlong activities. The committee plans and executes its programs in consultation with the other members and the principal. There are different committees for sports, cultural activities, IQAC, NSS, NCC, examination, library and infrastructure follow up. This ensures equal distribution of responsibility and participation of the entire staff. Each committee head prepares a Students Volunteers Team for conducting/ organizing events. Thus, the student volunteers have first-hand experience of organizing and management by giving their suggestions and implementing the same. The participatory management is ensured by incorporating students in relevant committees as members like the CWDC, Cultural, Study Circle, NSS etc. The Editorial Committee for preparation of college magazine. This year, the teaching was conducted in offline mode. During that period students organized, conducted, and participated in activities conducted on the campus. These activities were carried out under guidance of faculty in charge under authority of the principal of the college. Thus, the effective leadership is visible in our institutional practices such as decentralised and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute primarily focuses on upholding the academic performance of the students. The institutional strategic plan is evident from the number of rankers we have in the University exams. The Teaching and learning saw a shift from online to normal during this year. We drafted separate timetable keeping in mind the student's diversity, rural, urban, and also low income and middle-income background students. The teachers are always motivated by the IQAC and the Principal to engage in research work. Various webinars and seminars were conducted relating to the subjects and for skill development of the students. The institutional planning is thus motivated towards catering to the beneficiaries of the students.

The College fulfils its primary responsibility of imparting quality education to students by preparing them to face contemporary challenges, to develop critical thinking and lead the world towards a better future.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://hacollege.co.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

H A college of Commerce a grant-in-aid college, works under directions from the Government of Gujarat, the Gujarat University, and the Gujarat Law Society, and has a decentralized administrative set-up.

Policies and service rules pertaining to aspects such as leave, hiring, and retirement are as per the provisions laid down by the University, Government of Gujarat and University Grants Commission. Staff duty charts are in place wherein job profiles are documented and concerned staff knows its duties and responsibilities. Discussing about the Administrative Setup, the College is governed by the Governing Body. Headed by a

President, the Governing Body comprises of eminent leaders from Industry, Advocates, Academics and Distinguished Alumni. The principal is the ex-officio Member of the Governing Body. At the College level, the apex decision body is the Staff Council chaired by the principal along with a Faculty Member. All faculty members are members of the Staff Council, enabling coverage of matters to permeate across required domains.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

As the college is a government-aided college, the teaching and non-teaching staff is appointed by the government and gets all benefits as per the rules and regulations of the government of Gujarat. The institution provides various monetary and non-monetary welfare measures for the staff.

The benefits of Gratuities, GPF, CPF, LTC, Pensions and Group Insurance are given to the staff as per the rules of the

Government. The staff gets Casual Leaves, Medical Leaves and Vacations as per UGC or the Gujarat University rules. There is a provision of six months Maternity Leave for the lady teachers and Paternity Leave for male teachers as per rules. Duty leave is granted to faculty for attending various professional and academic programs. They also get duty leave for the examination related duties and carrying out government assignments.

At present, the administrative staff is appointed by the GLS, thus, they get all the benefits like salaries, increments, leaves, PF etc. as per the norms of the GLS.

The management has a GLS Credit and Co-operative society. This society has savings schemes and various loan facilities that members can avail of.

Facility of a subsidized canteen is available within the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

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File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution encourages self-evaluation, evaluation by peers and evaluation by students and considers it as an integral part of the faculty development process. The institution has a performance appraisal system, whereby performance of teaching and non-teaching staff is monitored and evaluated.

The principal appraises the performance of the staff members annually. At the end of every academic year the teaching faculty, physical education teacher and the librarian submit their self-appraisal form, to the principal. The self-appraisal form covers the details of their academic activities, their participation in professional programs, their involvement in curricular, co-curricular and extracurricular, and their contribution to society. The performance of the non-teaching staff is monitored continuously by the head of the institution. Their performance is assessed by the principal on the bases of various parameters and his observation.

The principal assesses and reviews the performance of every staff member and has individual meetings if required. The principal also takes feedback of himself from the students in an informal way. It benefits the college to have a principal who is ready to take the opinion of the students regarding himself and make the modifications in his administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The principal who is the chairman of the committee convenes the finance committee meetings and carefully scrutinized prior to the preparation of financial budget for the academic year and the same is presented before the Governing Body for approval.

As the college is a grant-in-aid college, the main sources of the institute's receipt and funding are:

- Salary grant received from the State Government
- Fees collected from the students
- Grants received from the UGC
- Grants received from Government of Gujarat
- Various scholarships from the Alumni
- Fees are charged by the College for various special services provided to students like providing and verification of transcripts, transference certificates, bonafide certificates etc.
- The deficit is financed by the management of the college.

Internal and external financial audits are conducted regularly by the agencies appointed by the management. The utilization of all the finances is done based on the Tender system. The college has a practice of making payments only through cheques for better transparency.

The College is an excellent example of optimal utilization of resources especially the infrastructural resources, the building, and the ground, which are shared with the sister institutes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8,04,950

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

H A college of Commerce is managed by Gujarat Law Society and as a matter of policy the expenses for the college are managed by our management. For any expenses incurred the respective faculty puts up a request for payment to the principal. All payments exceeding the amount of Rs. 1000 are paid by cheque. On approval of the expenses, the cheques are prepared and signed by the authority of management and handed over to the concerned party. As a grant in aid college, we must follow the rules and regulations of Department of higher education, government of Gujarat. As certain posts of teaching and non-teaching faculties are vacant, the management has appointed the administrative staff. Their salary and the remuneration of the visiting faculties is borne by the management. The salary of the teaching staff is paid by the state government. The college has received a grant from RUSA. It is for improving the physical/infrastructural facilities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of H. A. College of Commerce plays a vital role in maintaining the standard of all the academic activities on campus. The Cell under the chairmanship of the principal is formed with representation of management, faculty and students. All the major and minor decisions of the college suggested by IQAC are discussed at the regular meetings of the Cell wherein management representatives participate actively.

IQAC initiates, imparts, and monitors the quality performance by administering feedback from stakeholders for the growth and development of the institution.

Given below are some of the important contributions of the IQAC

in different capacities:

- Preparing Annual planners: Action Plan is drawn at the beginning of the academic year to identify curricular, extra-curricular, co-curricular and exam schedule month-wise/semester-wise to be conducted by the college / departments/ cells/committees.
- NAAC Re-Accreditation Process
- AQAR Reports
- Organizing workshops and seminars related to quality enhancement
- Participation in Surveys and Rankings of private magazines. The parameters of these rankings are informed to all the departments for taking conscious efforts to implement activities which will enhance the quality and points that can be scored in these parameters.
- Introducing relevant reforms in evaluation process

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The techniques adopted by the IQAC to check periodically the Teaching learning process, structures & methodologies of operations and learning outcomes are as follows:

- College timings and discipline are strictly followed
- Preparation of Timetable and unit/lesson planners
- Providing infrastructure facilities for positive teaching learning environment
- Regular supervision of classes conducted and verifying the syllabus completion by the departments
- Monitoring attendance of the students and mentoring them
- Guest lectures, Seminars and industrial visits are organized
- Monitor internal assessment and end semester examinations
- The IQAC administers the online feedback from the students on curriculum, infrastructure facilities available, and student support.

- Parent Teacher informal meetings
- Displaying pictures of college activities and events on the notice boards of the college
- Announcing the achievements of the college on the bulletin boards
- Co-ordinates with examination committee for internal assessment and evaluation.
- Charity activities are organized where students participate and experience community living and society at large in co-ordination with NSS unit of the college
- Monitors women's empowerment activities to sensitize students towards women's rights.
- The college has set up a Readers' Club that organizes various library and reading activities for the students to encourage them to form reading habit.
- Initiating certificate courses

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

H A College of Commerce has provided an environment conducive to gender equity. Females constitute around 50% of the students enrolled and 50% of the total staff at the college. As per the instructions of UGC, the College has also established a College Women's Development Cell (CWDC). The College has strictly enforced the Sexual Harassment Prevention policy and the Anti-ragging policy to ensure safety of all females on campus. Surveillance of CCTV cameras and security on campus ensure security. The college has separate room facilities for the girls. Facilities in this Ladies' Room are looked after by female cleaning staff only. Accompanies the girl students for programmes and competitions out of the college campus. Psychological, emotional and social counselling is provided, and short-term workshops, programmes and talks are conducted for the girls. Themes and topics focused on gender sensitization and equality are selected for various competitions and events at the college.

File Description	Documents
Annual gender sensitization action plan	https://hacollege.co.in/wdc/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Solid and Liquid Waste management of the entire campus is handled by the management. The College makes the students conscious about the importance of maintaining a balance with nature and conserving natural resources. The H A Gandhian Society and NSS unit create environment awareness among the students by making posters, organizing programmes and inviting experts. Dust bins at various places in the college building as well as in the campus ensure cleanliness and proper collection and disposal of waste.

The other waste is collected by the Municipal Corporation. Proper drainage system as per municipal norms is in place. The College ensures proper disposal of its e-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

H A College of Commerce is an inclusive institution that upholds a multicultural and pluralistic ethos by embracing diversity with open arms. College accepts students from across the country. Thereby making the College truly diverse, multi-cultural, multi-regional and multi-linguistic. The College implements the extant government policies to inculcate the true spirit of open mindedness and harmony, including the Reservation Policy, the National Policy for Persons with Disabilities, and the National Policy for the Empowerment of Women. The College has dedicated faculty to counsel students belonging to the reserved and underprivileged categories like OBC, SC, ST. For the sensitisation of student and teacher community towards gender issues and for empowering women the College has a Women's Development Cell as well as statutorily mandated Internal Complaints Committee. The College has well-established policies towards non-discrimination, and strict disciplinary actions are taken in case of violations. In conjunction with this, the Institution also has statutory grievance redressal platforms such as Grievance Committee, Anti-ragging Committee, Admission Complaint Committee, SC/ ST/ EWS Liaison Officer.

Celebration of National Festivals invokes patriotic feelings, solidarity, harmony, and respect for the secular tenets. Interclass competitions have underlying themes that promote harmony and tolerance towards all religions, languages, and communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

H. A. college of Commerce leaps forward with an intension to provide good citizens to the society. Thus, we have programmes based on building the moral values like honesty, respect for

elders, national anthem, national flag, and expressed sensitivity towards social issues. The several activities carried out by the institution reflect our aim of shaping the ideas and ideals of our students.

We also celebrate the National Festivals with aplomb. Organize an expert lecture on the Constitution of India. Other activities like debates, painting, poster making, theatre, dance and music, invite guest speakers to educate our students about their rights and responsibilities vis-a-vis the society and nation. Promote community service through a variety of NSS and NCC activities and camps. Spread awareness about conserving the Environment through activities under H A Gandhian Society. The college organize Blood donation camp every year, it also spread awareness about Thalassemia, Aids, Organ donation and other such common issues through expert lectures. The list of programmes carried out has been uploaded for reference and photographs of some of the events with description are also provided.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We organise events on days of national importance. The college believes in inculcating nationalism and respect for those who have helped our country to live with dignity and freedom. These are carried out with an expectation to have nexus with the leaders prior to our independence. We have participative event as well as guest lecture of an expert for the students to have a glimpse into the life journey of our national heroes.

National commemorative events such as Independence Day and Republic Day are celebrated with great fervour and the flag is hoisted on those days. The institution encourages students to revere the prominent days of national significance such as the Constitution Day, Environmental Days such as World Food Safety Day, and Earth Day are also celebrated to sensitize people about environmental issues. Annually, the International Yoga Day is celebrated by the College. The Women Development Cell of the college celebrated the International Day of Girl Child aimed at advancing the rights and empowerment of girl child.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college is committed towards society and nation-building and has stated so in its vision and mission statements. In this context, it is the duty of the institute to contribute responsible and sensitized citizens to the society. Together with mental stability and intelligence, a well-developed personality is one which has a sense of service and patriotism. The college aims to mould its students in this manner through its various outreach programmes

Our college has number of students from a very sombre background and from different part of the state. Keeping this in mind, we organise guest lectures for the students to have an exposure to the expertise of the guest speakers. The knowledge and the experience of the guest speakers prove to be an aid in developing thought process of the students in all the dimensions. The college has a legacy of imparting education since more than 65 years. We have alumni with an attitude of giving back to the society. Thus, the college in association with NISWARTH CHILDRENS FOUNDATION provides scholarship to the students who aspire for higher education in India, Thus the scholarships and the organising of the guest lectures constitute our two best practices.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

H A College of Commerce is grant in aid college and affiliated to Gujarat University. Our college has number of students from villages of Gujarat State. In order to have academic as well as personal development of students, our focus has always been to train the students towards becoming groomed citizens of our country. The learning systems inside and outside the classroom caters to prepare students to identify their own potentialities and develop a holistic approach in advancing their career and life goals. All necessary guidance is provided so that the learning itself becomes meaningful and enjoyable at the same

time. Simultaneously, appropriate values are instilled to ensure that livelihood choices remain inclusive and sustainable. The college has adopted both traditional and modern methodologies of participative teaching-learning. Strong industry academia linkages have assisted us in proactively upgrading the Skillsets of our students. Mind-Sets are nurtured through participation in yoga and sports. Our ethos of promoting 3Es namely, Expansion, Empowerment and Environment ensured that livelihood choices are economically productive and socially responsible.

The success is evident as our college has been ranked among top 100 commerce colleges of India since many times in national survey conducted by reputed magazines liked India Today, The Week and Outlook.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

H A College of Commerce, we aspire to pursue our vision of making the College an institution of Global Choice and strive towards materialising this vision.

The future plan of action for the next academic year:

- The endeavour towards diverse and quality add-on courses for students.
- Encouragement and promotion of research opportunities for students & teachers.
- Organizing international and national seminars/conferences on various topics.
- Empowering the women aspirants seeking admission to the College and to cater to the Gender Diversity in the institution.
- To organise different programmes under the auspices of NSS, NCC, CWDC and H A Study circle.
- To conduct programmes on cyber security and career counselling.
- To organize Elocution Competition, different competitions of cultural and sports events.
- To organize programmes by H A Gandhian Society and Sardar

Patel Vichar Munch.

NAAC