

Principal
Dr. Sanjay M. Vakil



D.E. College Code - 37

Gujarat Law Society's

H. A. College of Commerce

NAAC Re-accredited with CGPA 2.70 (Cycle-3)

Guj. Uni. Code - 025

Hon. Secretary
Devang Nanavati



Centre Code - 02

Address: Opp. Law Garden, Ellisbridge, Ahmedabad - 380 006. Gujarat, India

Phone : +91 79 2644 5459 Website : www.hacollege.co.in Email : info@hacollege.co.in / hacollegeofcommerce@gmail.com

IQAC MEETING **MINUTES** **YEAR: 2017-18**

Day: FRIDAY
Date: 14-07-2017
Time: 2PM

A meeting of the IQAC of the institution was conducted in Room no. 2. under the chairman ship of the principal. The meeting was attended by following members. The agenda for the meeting was as follows.

Agenda

- 1) To review the previous academic year's performance of the college in different fields.
- 2) To prepare academic calendar of the college.
- 3) Discuss the preparation of college team for representation at the University competitions.
- 4) To incorporate changes as per the NAAC peer, team recommendations.
- 5) To establish a society named H.A. Gandhian Society to inculcate Gandhian philosophy in the youth.

The meeting was attended by:

- 1) Chairperson: Principal: Dr. Sanjay M Vakil
- 2) Co-Ordinator: Dr Anuradha V Pagedar
- 3) Faculty Member: Dr Jean A Dsouza
- 4) Faculty Member: Dr Chetan I Mewada
- 5) Faculty Member: Dr Minakshi S Verma



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Action taken report and discussion

The institution has gone through third cycle of accreditation during the academic year 2016-17. The IQAC, steering committee coordinator had already undertaken the task of following the suggestions of NAAC peer team members in the same academic year. The meeting commenced with welcome remark by the coordinator of IQAC. Thereafter the following points were discussed as per the agenda.

1) Principal Sir reviewed the progress of college students in field of academics, sports, and extracurricular activities. The examination committee was congratulated by the principal for the rankers among 1 to 50 at the University level examination.

Principal Sir declared distribution of track suits to all the sports persons of the college who represented college at university level and above. The physical education director Prof. Vasava was appreciated for his efforts of motivating the students.

2) The college must follow the Gujarat University calendar. The internal examination too has been carried on as per the university guidelines. On basis of the dates mentioned therein, the college prepares its academic calendar. The task of preparation of academic calendar was handed over to Dr. Jean D' Souza and prof. Pankaj Rawal was directed to decide the exam schedule for internal evaluation.

3) The college always emerges as winner in various competitions organized by the Gujarat University during the youth festival. Dr. Urmila Patel, in charge of cultural activities, was entrusted with the responsibility of organizing inter class competition and prepare a team for representation at university youth festival. Prof. Vasava was given the responsibility of conducting training sessions and the representation of college in the sports events.

4) The NAAC peer team suggested certain changes in library functioning of the college. Thus, Principal sir directed the coordinator of IQAC to conduct a meeting with all heads of various departments to improve the soft copies collection of reference material related to the subjects of commerce.

5) Principal Sir, Dr. Sanjay Vakil put forth the idea of establishing a society in the college which would help the college students to understand Gandhian philosophy. He suggested prof. Shubhra Nanavati's name for being the coordinator of the society. And it was named as H. A. Gandhian Society with the consent of all the members present.



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